

2018 BRIDGEPORT CARNIVAL REGISTRATION FORM

Business Name: _____

Owner: _____

Business Address: _____

Carnival Contact Person (If different than owner): _____

Contact Email Address: _____

Phone Number: _____

JUNE 19-23, 54 W. 4TH STREET (LOT ACROSS STREET FROM BOROUGH HALL)

1. Please attach a certificate of liability to this form, listing BRIDGEPORT BOROUGH (63 W 4th Street) and BPORT M1 LLC (54 W 4th Street) as additional insured for the event.

2. Will you need electricity? Yes No If yes, what are your requirements?

3. Vendor booth hours of operation:

6/19-20: 6pm-10pm

6/21-23: 5pm-10pm

4. All vendors must provide their own booth setup materials; i.e. tables, chairs, canopies, etc. The borough highly recommends setting up and breaking down your booths each night, as the borough will not be responsible for vandalism, theft, or weather damage. **Vendors who will be preparing food on-site should contact the Montgomery County Office of Public Health directly at 610-278-3000 and inquire about obtaining a Temporary Food Service License for the 2018 Bridgeport Carnival. Application must be made at least 10 business days prior to the start of the carnival. The county requires a \$140 permit fee. Food vendors will also be required to lay down some sort of ground cover where they will be prepping food. Selling pre-packaged or pre-made food at the carnival will not require a county permit. Contact the county for more details.** The borough will provide a communal hand washing station to food vendors.

5. Vendor registration fee for the 2018 Bridgeport Carnival is \$50. Payable by check only, to Borough of Bridgeport. Your registration fee covers 1) a dedicated booth space for the entire duration of the carnival, 2) electrical service dependent upon your individual needs, 3) hand washing station for food vendors. There are no partial fee options for vendors who will not be in attendance for all days of the carnival.

Please return this form to Keith Truman, in person/by mail at 63 W. 4th Street, 2nd Floor, or email
to ktruman@bridgeportborough.org
SUBMISSION DEADLINE: JUNE 12, 2018