



EMPLOYMENT OPPORTUNITY – SUBSTITUTE CROSSING GUIDE

The Borough of Bridgeport, Montgomery County, Pennsylvania, seeks a qualified individual for the position of substitute crossing guide.

GENERAL PURPOSE

Under the general supervision of the Chief of Police, prepares crossing zone and assist children in safely crossing streets on a seasonal basis while school is in session.

EXAMPLES OF DUTIES

1. Prepares crossing zone by placing warning cones in the street.
2. As children arrive, take them across the street, monitoring traffic and stopping cars if needed.
3. Duties require three shifts a day, as children travel to and from school.
4. Acts as a liaison between children, parents, and school.
5. Performs other duties as assigned.

MINIMUM QUALIFICATIONS

1. Must possess a minimum of high school diploma or G.E.D.
2. Knowledge of Pennsylvania traffic laws and emergency procedures.
3. Responsible for the use of discretion and independent judgment in the safe crossing of children.
4. Ability to communicate effectively both verbally and in writing; ability to follow written and verbal instructions; ability to work effectively with children, parents, and the public.

WORK ENVIRONMENT

1. This is a substitute position; the right candidate will be readily available to work while given minimal notice. Regular and prompt attendance is essential. Mental effort is required daily, and job is performed in the outdoor elements: heat, cold and wet conditions. Job involves walking and standing for long periods of time. Constant seeing and hearing are necessary. Job is subject to environmental and physical hazards.

Interested applicants should forward a copy of their resume and a letter of interest to:

Bridgeport Police Department, c/o Chief of Police
Attn: Substitute Crossing Guide
65 West 4th Street
Bridgeport, PA 19405

Or feel free to pick up & submit an application at the address listed above. The Borough of Bridgeport is an equal opportunity employer.